



Office of the Clerk

Sana G. Booker, Clerk
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West Lafayette, Indiana 47906
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MEMORANDUM

2016 South River Road Tree Planting

Sealed quotes were received until 10:00 a.m. on February 26, 2016, at the Department of the Development, Morton Community Center, 222 N. Chauncey Avenue, West Lafayette, Indiana, 47906. One quote was received and opened by Clerk Booker at 10:05 a.m. in the presence of Development Administrative Assistant Amanda Ray and Marketing and Grant Administrator Beverly Shaw. Clerk Sana Booker read the quote aloud.

There was one quote received from Garden Art with the total base quote of \$18,023.55.

Clerk Booker stated that this was the only quote and was received timely.

Marketing and Grants Administrator Shaw stated that the quote will be taken under advisement.

Respectfully submitted,

A handwritten signature in blue ink, reading "Sana G. Booker", is positioned below the "Respectfully submitted," text.

Sana G. Booker
Clerk

Dated: March 3, 2016